

## Job Description

**Job Title:** Lecturer in Adult Nursing  
**Job Ref:** HED522  
**Campus:** Hendon  
**Grade:** Grade 7  
**Starting Salary:** ££43,811 per annum inclusive of Outer London Weighting rising to ££50,136 incrementally each year  
**Hours:** The duties and responsibilities of a Lecturer are wide-ranging. You will be expected to work hours as are reasonably necessary in order to fulfil your duties and responsibilities.  
**FTE:** 1  
**Period:** Permanent  
**Reporting To:** Head of Department – Nursing and Midwifery

### **Role Summary**

The role will be held by an experienced practitioner and developing academic who combines professional practice activities with learning and teaching, and a broader contribution to their programme.

### **Job Purpose**

To conduct and contribute to investigation and improvement activities in professional practice and provide learning and teaching, and knowledge transfer to the benefit of students, the School, the University and the wider community.

### **Main responsibilities**

#### **Learning and teaching**

- Deliver high quality teaching to students
- Design, develop and review teaching activities, assessments and materials
- Identify best and innovative practices in professional training, learning and teaching, clinical practice and build them into personal teaching practice
- Maintain an understanding of professional practice in the subject discipline to inform personal teaching practice
- Contribute to course/programme review and design
- Give effective advice, guidance and feedback to students, to support their academic and practice progress
- Enhance student experience and outcomes across HEI metrics

#### **Practice and knowledge transfer**

- Investigate and reflect on professional standards and practices and contribute to the presentation and/or publication of findings
- Engage in professional practice activities, such as the provision of advice and/or training to professional groups, clinical linking, and simulated practice learning delivery
- Develop and maintain a network of professional contacts in the sector and the wider community
- Maintain a profile in personal professional practice which has a proven impact on colleagues and practitioners – demonstratable through publications
- Assist colleagues in ensuring that research has impact beyond academia
- Supervise BSc and Masters students and contribute to doctoral supervision

### **Academic Leadership and Management**

- Lead learning and teaching activities in an area as agreed, e.g. module leadership, and programme leadership
- Contribute to the administration of the academic programme, by supporting student recruitment, induction, and university open days
- Undertake other activities, as required

**Leave:** 35 days per annum plus eight Bank Holidays and seven University days taken at Christmas (pro rata for part-time staff) which may need to be taken as time off in lieu.

**Flexibility:** Please note that given the need for flexibility in order to meet the changing requirements of the University, the duties and location of this post and the role of the post-holder may be changed after consultation. The balance of duties may vary over time and will be reviewed as part of the appraisal process.

## **PERSON SPECIFICATION**

**Post Title:**                    **Lecturer in Adult Nursing**

Essential Requirements

### **Knowledge, Skills and Experience**

- Current NMC registration and practicing as adult nurse
- Appropriate academic qualifications at postgraduate level (normally working towards a Masters or equivalent)

- Commitment to attracting project funding
- Evidence of practice performance and practice-related outputs
- Ability to deliver high quality teaching and assessment
- Understanding of good professional practice in learning and teaching
- Demonstrable commitment to fairness and the principles of equality and inclusion
- Commitment to completing formal training in academic practice.

## Desirable Requirements

### **Knowledge, Skills and Experience**

- Clinical teaching qualification – e.g. mentorship / practice teacher
- Experience of teaching in a university setting
- Experience of curriculum development
- Evidence of scholarly activity – e.g. conference presentations / publications

### **Parking at Hendon campus**

There are currently *Regular Parking Permits* and *Pre-Paid Parking options* available to new joiners. *Further details are available on the Travel and transport page on the staff intranet. Please note if the number of applications becomes oversubscribed these parking options could be withdrawn at any point.*

### **Information for Disabled Staff**

Staff and visitors with their own current blue badge have access to free parking on campus. All blue badge holders should present a copy of their blue badge to the security office in the Quad. Holders will be given car park access up to the date of expiry of their blue badge.

### **Public Transport**

Our Hendon Campus is well served by public transport with buses, London underground and British Rail services all within a short walk of the campus. You can get detailed journey information from TfL ([www.tfl.gov.uk](http://www.tfl.gov.uk)) and have a look at our directions and location to help plan your travel: <http://www.mdx.ac.uk/aboutus/Location/hendon/directions/index.aspx>

We offer an interest-free season ticket loan, interest-free motorbike loan, and bicycle and motorbike parking and changing facilities.

**We value diversity and strive to create a fairer, more equitable work environment for our staff and students.**

**We offer a range of family friendly, inclusive employment policies, flexible working arrangements, staff diversity networks, campus facilities and services to support staff from different backgrounds.**

The postholder should actively follow Middlesex University policies and procedures and maintain an awareness and observation of Fire and Health & Safety Regulations.

Standard paragraphs for posts requiring a DBS certificate

This post is exempt from the Rehabilitation of Offenders Act 1974 and requires a Disclosure and Barring Service certificate. You are therefore required to disclose details of any criminal record. ALL criminal convictions, cautions, reprimands or final warnings, even if they would otherwise be regarded as spent under this Act must be disclosed, as well as any other information that may have a bearing on your suitability for the post, including pending prosecutions.

The University will apply for a DBS certificate before your appointment is confirmed.

**What Happens Next ?**

If you wish to discuss the job in further detail please contact, Cariona Flaherty, Interim Head of Department, Adult, Child and Midwifery at [C.B.Flaherty@mdx.ac.uk](mailto:C.B.Flaherty@mdx.ac.uk)

**POST GRADUATE CERTIFICATE IN HIGHER EDUCATION**

Staff who do not hold a teaching qualification in Higher Education may be required to undertake a PGCHE on appointment.

Set out below are the conditions which apply to newly appointed academic or related staff in relation to the PG Cert Higher Education programme:

- all staff with a contract of more than two years duration and not less than 0.5 FTE are expected to complete the programme unless exempted at the time of appointment;
- other fractional staff and part-time hourly-paid staff may enroll on the programme subject to the normal University conditions concerning payment of tuition fees;
- exemption shall be granted to suitably qualified and experienced staff: *i.e.* 3 years full-time or equivalent or PG Cert HE or equivalent;
- normally staff should be expected to complete the PG Cert HE programme successfully within 24 months of enrolling;
- normally there will be an upper limit of four years to complete the programme successfully. If problems are identified at 30 months every effort will be made to resolve them at a staff development level;
- failure to complete the programme within four years may result in delayed grade progression within the University from Lecturer to Senior Lecturer and is likely to be considered negatively when candidates in such a position apply for promotion;
- staff must be given adequate time to complete the programme within an agreed time framework (*i.e.* normally within 24 months);
- staff will normally be given a time allocation of 0.1 FTE in order to participate in the programme;
- staff who do not complete the programme successfully within 48 months of enrolment without good cause shall not receive a further increment until they do successfully complete the programme;

- where exceptional circumstances apply staff should have the right to appeal to the Deputy Vice-Chancellor against a decision to withhold increments pending successful completion of the programme within four years.

The following qualifications will be considered for exemption of new teaching staff from undertaking the PGCHE:

**Either**

- Qualified teacher status: e.g. Registered teaching qualification recognised by SEDA, Bed, PG Cert E or further education qualification;
- DFEE registered teaching number (school based number);
- Recognised ENB (NURSING) teaching qualification.

**Or**

- Three years full time teaching experience (subject to review following guidelines from ITLHE).

**Not Accepted**

General Adult Education cert. not accepted at present as it does not consider theories of learning, knowledge, needs, skills, and principles of learning.

**NB** Regardless of exemption, all new lecturers to the University MUST go through academic induction.